



THE HOMESTEAD
WWW.HOMESTEADBUTTERY.COM

DONATION REQUEST FORM

OBJECTIVE

Each year, our company allocates a budget to support community activities through contributions. We are pleased to do our part to assist your organization's programs. However, requests have become so numerous that they exceed our financial capabilities. Therefore, we must fairly distribute our support to as many organizations as possible and ask that you complete this form. Preferential consideration is generally given to requests towards education. If a donation is granted, The Homestead is authorized to use your name as a donation recipient in any Homestead marketing or advertising.

Please fill out this form at least 14 days prior to the event date to give us time to process your request. Email your completed request to: info@homesteadbuttery.com. Incomplete or late proposals may not be considered.

Name of Organization _____

Address of organization _____

Contact Person _____ Phone _____

Email _____

What is the purpose of your organization? _____

Has your organization received a donation from The Homestead in the past? Yes No

When? _____ How often? _____

Name and type of event where the donation will be used: _____

How will the donation be used? _____

What type of donation are you seeking (monetary, gift card, food)? _____

If requesting refreshments, how many people do you wish to serve? _____

Is your organization a customer of our company? _____

How is recognition given to donors? _____

Date Needed _____ Time Needed _____

Pick-Up Location Remington West Lafayette

Person picking up the donation _____

Pick-up person's Phone # _____ Work # _____

If approved, The Homestead will provide your organization with specific information on where and when the donated product will be available for pick-up. If unapproved, we will also contact you to let you know.

Thank you and we wish you the best on your event!